



OTHM - Moving From NQF to QCF

Transitional arrangements for students

This document has been put together to guide colleges and students on the change over to the new syllabus. The new OTHM QCF syllabus becomes effective from January 2012, with the first exams in June 2012.

The new syllabus conforms to the latest Ofqual QCF regulatory arrangements. All the units can be viewed on the Ofqual list of approved qualifications and on the OTHM website in the centre user area.

Frequently asked questions

1. When will existing exams under the NQF format end?

December 2012 will be the last opportunity for students to take exams under the old OTHM NQF syllabus. Students should try to complete their qualification under the NQF syllabus by December 2012 if possible.

2. If I have only passed 2 modules under the existing syllabus what do I have to do to obtain the Professional Certificate Award?

You should aim to complete the existing NQF units by December 2012. If you have not completed the NQF syllabus by December 2012 please contact the OTHM office for advice and clarification.

3. What about new students?

All new students must study the new QCF syllabus.

4. When will the first exams take place under the new QCF syllabus?

June 2012.

5. How different is the new QCF syllabus?

The new syllabus is very similar to the old syllabus. The units map to the old syllabus (see attached mapping document). The content, learning outcomes and assessment criteria have all been updated. The titles of the units have also been changed to conform to Ofqual QCF criteria.



6. If I finish my OTHM Professional Certificate (Level 4) what do I need to do next?

You will need to go on to the OTHM Level 5 Diploma in Tourism & Hospitality Management (QCF). This has replaced the OTHM Professional Diploma (Level 5) (NQF).

7. Why is the OTHM Level 4 Diploma (the old OTHM Professional Certificate) now 6 units?

Research by OTHM indicated that there was demand from industry and colleges for the 2 extra units. These units are Unit 5 Academic & Employability Skills and Unit 6 Understanding Events Management in Tourism & Hospitality. These units will ensure learners are brought up to date with the latest trends, knowledge and important concepts in these key areas.

8. What is the difference between NQF and QCF?

The qualifications and Credit Framework has succeeded the National Qualifications Framework (NQF). QCF is based around credits for every unit completed. Both qualifications are regulated by Ofqual.

9. Has the structure of the qualification changed?

No the structure is still the same as under the old NQF syllabus. The only change is the addition of 2 extra modules in the level 4 qualification.

10. Will there be sample exam papers for the new QCF units?

Yes sample exam papers will be issued in due course.



NQF Qualifications	QCF Equivalent Qualifications
Introductory Certificate	Unit 1: Understanding the Tourism and Hospitality Industry Level 4
Cert 1 Introduction to Travel, Tourism & Hospitality Level 4	Unit 1: Understanding the Tourism and Hospitality Industry Level 4
Cert 2 Introduction to the Business Environment Level 4	Unit 2: Understanding the Tourism and Hospitality Business Environment Level 4
Cert 3 Introduction to Business Communication & Customer Care Level 4	Unit 3: Understanding Communication and Customer Care in the Tourism and Hospitality Industry Level 4
Cert 4 Introduction to Business & Finance Level 4	Unit 4: Understanding Accounting and Finance in the Tourism and Hospitality Industry Level 4
	Unit 5: Academic and Employability Skills Level 4 (new unit)
	Unit 6: Understanding Events Management in Tourism and Hospitality Level 4 (new unit)
Level 5 Qualifications	Level 5 Qualifications
Diploma 1 Hospitality Marketing & Management	Unit 1: Managing Marketing Objectives in Tourism and Hospitality (no equivalent)
Diploma 2 Hospitality Marketing & Management	Unit 2: Managing Marketing Planning in Tourism and Hospitality
Diploma 3 Human Resources Management	Unit 3: Managing Human Resources in a Tourism and Hospitality Organisation
Diploma 4 Tourism & Hospitality Operations Management	Unit 4: Managing Operations in Tourism and Hospitality
Diploma 5 Financial Management & Information Systems	Unit 5: Managing Financial Accounts in Tourism and Hospitality
Diploma 6 Customer Relations & the Business Environment	Unit 6: Managing Customer Relations in Tourism and Hospitality



Level 6 Qualifications	Level 6 Qualifications
Higher Diploma 1 Marketing Communications for Tourism & Hospitality	Unit 1: Marketing Communications for Tourism and Hospitality
Higher Diploma 2 International Tourism & Hospitality Business Environment	Unit 2: Working in the International Tourism and Hospitality Business Environment
Higher Diploma 3 Corporate Strategy & Finance	Unit 3: Analyzing Tourism and Hospitality Businesses
Higher Diploma 4 Management Information Systems	Unit 4: Using Management Information Systems for Tourism and Hospitality
Higher Diploma 5 Strategic Human Resource Management	Unit 5: Strategic Human Resources Management in Tourism and Hospitality
Higher Diploma 6 Project: Operations Management in the Business Environment	Unit 6: Researching Tourism and Hospitality Operations (Written Project)