



## Mandatory OTHM Student Registration Pre-UK Entry Clearance

In April 2007, there was a re-structuring of immigration control for the UK; with the formation of The Border and Immigration Agency (BIA) the new executive agency of the Home Office UK.

The Agency assumes the responsibilities of the Immigration and Nationality Directorate (IND) for managing immigration control in the UK.

Both the British High Commissions overseas and the new BIA, require stricter quality control of students applying for entry clearance to study in the UK. This therefore means you are now required to 'Pre-register' as an OTHM student prior to attending your visa interview or commencing your journey to the UK (for Port of Entry Clearance).

### OTHM Pre-Registration

1. ALL students applying to study OTHM programmes in the UK are now required to complete the OTHM Pre-UK Entry Student Registration form (available on the OTHM website [www.othm.org.uk](http://www.othm.org.uk)). Go to Contact OTHM or see Home page-Mandatory Student Registration (Pre-UK Entry).
2. A Non-refundable fee of £40.00 (Forty Pounds Sterling) cheques or drafts payable to OTHM is applicable with your application form.
3. We will require proper completion of the application form including:
  - A passport photograph
  - Copy of passport
  - Your passport number
  - Date of Birth
  - Nationality
  - Home address [non UK]
  - IELTS minimum 5.5 or equivalent qualification recognised by UK/BA and DIUS

***The form & registration fee will need to be forwarded to OTHM via your OTHM study centre.***

### Processing

OTHM will endeavor to offer a 48 hr service from receipt of your application form & payment.  
You will receive:

- An OTHM letter confirming your 'Provisional Student' registration
- OTHM Promotional literature
- Information sheet - Understanding Professional Qualifications
- Information sheet - 10 Reasons to study OTHM in the UK.
- Information sheet - OTHM Award Levels

***Special Note: The OTHM letter and Information sheet 'Understanding Professional Qualifications' should be used in conjunction with your college Acceptance Letters.***